



**NOTICE**

Notice is hereby given that the Eighteenth (18th) Annual General Meeting of the Members of the Company will be held on **September 30, 2023 at 4.00 P.M.** at its Registered Office to situated at **Makrana Road, Madanganj-Kishangarh, Distt.:Ajmer (Rajasthan) 305801** to transact the following business :

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Financial Statements for the financial year ended on 31st March, 2023 and the Report of Board of Directors and the Auditors thereon.

**SPECIAL BUSINESS:**

2. To ratify the remuneration of **M/s. K.G Goyal & Co. Cost Accountant, Jaipur (Firm Registration No. 000017)** for conducting the **Cost Audit for the Financial Year ending 31st March, 2024.**

**To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:-**

**"RESOLVED THAT** pursuant to the provisions of Section 148(3) and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, the Companies (Cost Records and Audit) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and all other applicable provisions, the remuneration amounting to Rs. 15,000/- plus Applicable Taxes and out of pocket expenses payable to **M/s. K. G. Goyal & Co. Cost Accountant, Jaipur (Firm Registration No. 000017)** as approved by the Board of Directors of the Company for conducting the cost audit of the Cost Records of the Company for the Financial Year **2023-24** be and is hereby considered & ratified.

**For R K MARBLE & GRANITE PRIVATE LIMITED,**

**[VIKAS PATNI]**

CHAIRMAN CUM MANAGING DIRECTOR

DIN: 00015109

R K HOUSE,

MADANGANJ-KISHANGARH

305 801

**Madanganj - Kishangarh  
September 4, 2023**



**NOTICE CONTD.....**

**NOTES :**

- 1.1 A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY, OR ONE OR MORE PROXIES (WHERE ALLOWED) TO ATTEND AND VOTE ON A POLL ON HIS BEHALF AND SUCH PROXY NEED NOT BE A MEMBER OF COMPANY. A PROXY SHALL BE SENT IN THE FORM NO. MGT-11 ENCLOSED AND IF A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.**
- 1.2 A PERSON CAN ACT AS PROXY FOR MAXIMUM 50 MEMBERS AND AGGREGATE HOLDING OF SUCH MEMBERS SHALL NOT BE MORE THAN 10% OF TOTAL SHARE CAPITAL OF THE COMPANY HAVING VOTING RIGHTS.**
- 1.3 PROXY FORM MGT-11 TO BE EFFECTIVE MUST REACH THE REGISTERED OFFICE OF COMPANY AT LEAST 48 HOURS BEFORE THE COMMENCEMENT OF MEETING.**
2. Members/Proxies should bring their attendance slips/ sheet duly completed for attending the meeting.
3. A brief profile of **M/s. K.G. Goyal & Co. Cost Accountant, Jaipur ( Firm Registration No. 000017)** along with the letter of appointment as issued by the company to them and all documents referred to in the accompanying Notice shall be available for inspection at Registered office of the company from 4th September, 2023 to 29<sup>th</sup> September, 2023 during 11:00 AM to 1:00 P.M. and also at the time of the Meeting.
4. Corporate Members (if any) intending to send their authorized representatives to attend the meeting are requested to send to the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
5. The Route Map for the venue of Eighteenth Annual General Meeting and Proxy Form are annexed herewith as **Annexure-A & Annexure-B** respectively as per the requirement of Secretarial Standards-2 on General Meeting. The prominent landmark near the Registered Office of Company is **Makrana Chauraha**.
6. Members who have not registered their email ID addresses so far, are requested to register their e mail addresses for receiving all communications including Annual Report, notices etc. from the company and are further requested to update the Company their e-mail id, address and any other information registered with the Company, if any changes therein.
7. Members desiring any information relating to the accounts are requested to write to the Company well in advance so as to enable the management to keep the information ready.
8. All the statutory registers and records required to be maintained under the Companies Act, 2013 will be available for inspection at the AGM.
9. An Explanatory Statement setting out the material facts pursuant to Section 102 of the Companies Act, 2013 ('the Act'), concerning the Special Businesses in the Notice is annexed hereto and forms part of this Notice.
10. Members may also note that the Notice of this Annual General Meeting Company for the year 2022-23 will also be available on the website of the Company viz. [www.rkmarble.com](http://www.rkmarble.com)

**R K MARBLE & GRANITE PRIVATE LIMITED**

(CIN: U14103RJ2005PTC021575)

Regd. Office: Makrana Road, Madanganj-Kishangarh, Distt.: Ajmer (Rajasthan) 305801.

Tel.: +91-1463-277777

Web: www.rkmarble.com, E-mail: [info@rkmarble.com](mailto:info@rkmarble.com)



**Explanatory Statement**  
**(Pursuant to Section 102 of the Companies Act, 2013)**

**Item No.2:**

Pursuant to the provisions of Section 148(3) of the Companies Act, 2013 and rule 6(2) of the Companies (Cost Records and Audit Rules) 2014, the Board of Directors, at its meeting held on 24.04.2023 has approved the re- appointment of M/s K. G Goyal & Co. Cost Accountant (**Firm Registration No. 000017**) as cost Auditor to conduct the audit of cost Records of the Company for the financial year ending March 31, 2024.

In accordance with the provisions of section 148 of the Act read with the companies (Audit & Auditor) Rules, 2014, the remuneration payable to the cost Auditor as approved by the Board of Directors, has to be ratified by the members of the company.

Accordingly, the resolution as set out in the item No. 2 of the Notice seeks the consent of the members for the ratification of payment of remuneration amounting to Rs.15,000/- (Rupees Fifteen Thousand only) plus Goods and Service Tax and reimbursement of out-of -pocket expenses at actuals to the Cost Auditor for the financial year ending on March 31, 2024.

The Company has disclosed all the related information and to the best of understanding of the Board of Directors no other information and facts are required to be disclosed that may enable members to understand the meaning, scope and implications of the items of business and to take decision thereon.

A brief profile of M/s. K.G. Goyal & Co. Cost Accountant, Jaipur along with letter of appointment as issued by the Company to Cost Auditors of the Company shall be available for inspection at the Registered Office of the Company during the office hours upto the date of general meeting.

None of the Director or Key Managerial Personnel and their relatives has got any concern or interest whether financial or otherwise, if any, in respect of Ordinary Resolution proposed at item No.2

The Board recommends the Ordinary Resolution as set out at Item No. 2 of the accompanying notice for approval of the Members.

By order of the Board of Directors  
For R K Marble & Granite Private Limited

(Vikas Patni)

Chairman cum Managing Director

DIN: 00015109

R.K. House,

Madanganj-Kishangarh,  
Rajasthan 305 801.

Madanganj- Kishangarh  
September 04,2023

**R K MARBLE & GRANITE PRIVATE LIMITED**

(CIN : U14103RJ2005PTC021575)

Regd. Office : Makrana Road, Madanganj-Kishangarh, Distt.:Ajmer (Rajasthan) 305801

Tel.: +91-1463-277777

Web : www.rkmarble.com, E-mail : info@rkmarble.com

**Form No. MGT-11****Proxy form****Annexure - B****[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]**

CIN : U14103RJ2005PTC021575  
Name of the Company : R K MARBLE & GRANITE PRIVATE LIMITED  
Registered office : Makrana Road, Madanganj-Kishangarh, Distt.:Ajmer (Rajasthan) 305801

Name of the member (s) :

Registered address :

E-mail Id :

Folio No/ Client Id :

DP ID :

I/We, being the member (s) of ..... shares of the above named Company, hereby appoint

1 Name  
Address  
E-mail Id  
Signature: ....., or failing him

2 Name  
Address  
E-mail Id  
Signature: ....., or failing him

3 Name  
Address  
E-mail Id  
Signature: .....

**As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Eighteenth Annual General Meeting of the Company, to be held on the Saturday the 30th September, 2023 at 04.00 P.M. at the Registered Office of the Company at Makrana Road, Madanganj-Kishangarh, Distt.:Ajmer (Rajasthan) 305801 and at any adjournment thereof in respect of such resolutions as are indicated below :**

Sr. No.	Resolution
1	<b>Ordinary Business:</b> To receive, consider and adopt the Audited Financial Statements for the financial year ended on 31st March 2023 and the Report of Board of Directors and the Auditors thereon.
2	<b>Special Business:</b> To ratify the remuneration of M/s. K. G. Goyal & Co. Cost Accountant, Jaipur (Firm Registration No. 000017) Cost Auditor of the Company for conducting the cost audit for the Financial Year ending 31st March, 2024
Signed this..... day of..... 20....	
Signature of shareholder	Affix Revenue Stamp
Signature of Proxy holder(s)	

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

**R K MARBLE & GRANITE PRIVATE LIMITED**

(CIN : U14103RJ2005PTC021575)

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Tel.: +91-1463-277777

Web : www.rkmarble.com, E-mail : info@rkmarble.com

**ATTENDANCE SLIP**

**18<sup>th</sup> Annual General Meeting dated 30th September, 2023**

Folio No. /DP ID Client ID No.	:	
Name of First named Member/Proxy/Authorised Representative	:	
Name of Joint Member [s], if any :	:	
No. of Shares held	:	

I/we certify that I/we am/are Member[s]/proxy for the member[s] of the Company. I/we hereby record my/our presence at the Eighteenth Annual General Meeting of the Company being held on Saturday **30th September, 2023** at **04.00 P.M.** at the Registered Office of the Company at **Makrana Road, Madanganj-Kishangarh, Distt.:Ajmer (Rajasthan) 305801**

Signature of First holder/Proxy/Authorised Representative

Signature of 1st Joint Holder

Signature of 2nd Joint Holder

Note[s] :

1. Please sign this attendance slip and hand it over at the Attendance Verification Counter at the Meeting Venue.
2. Only Shareholders of the Company and/or their Proxy will be allowed to attend the Meeting.

# R K MARBLE & GRANITE PRIVATE LIMITED

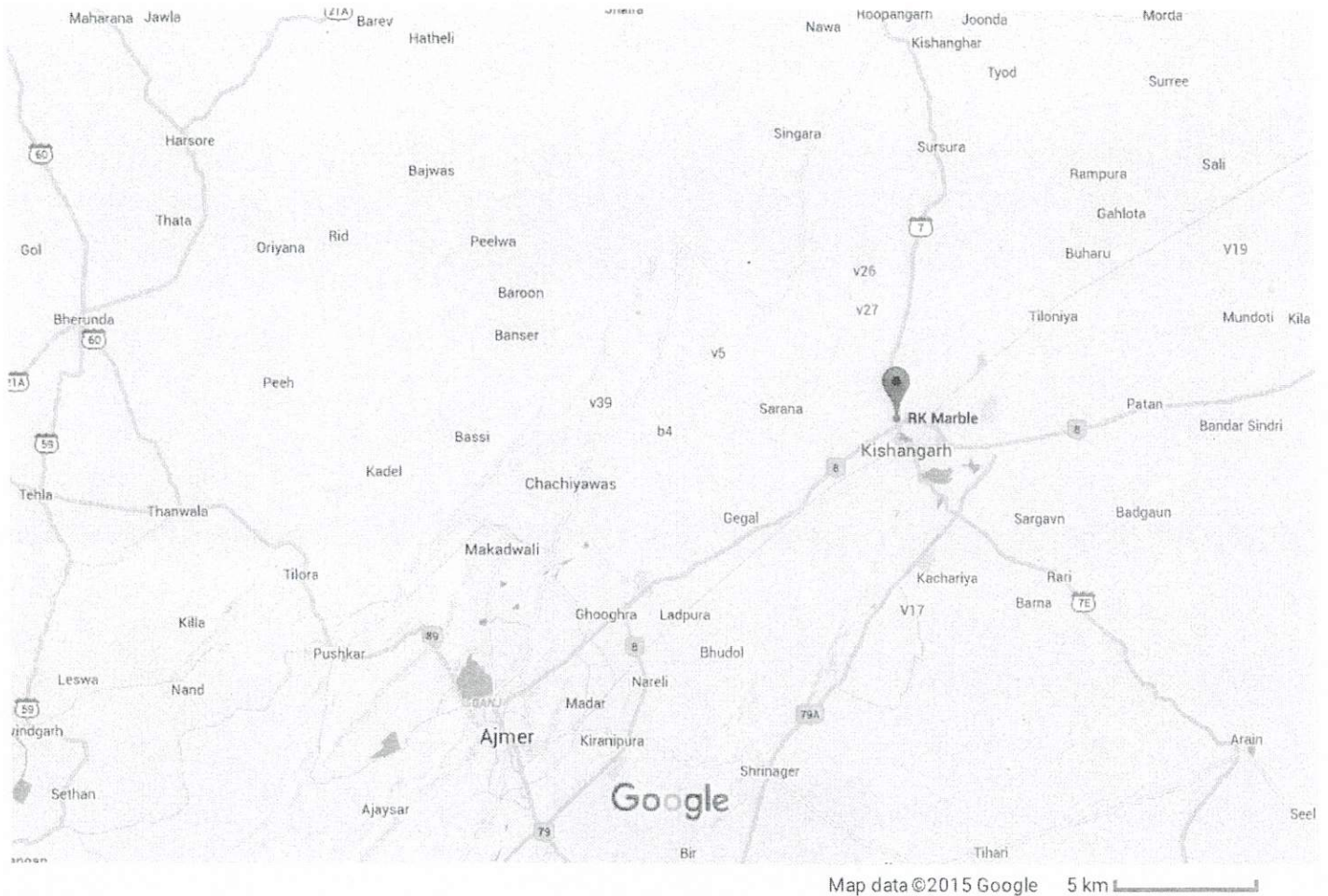
(CIN: U14103RJ2005PTC021575)

Regd. Office: Makrana Road, Madanganj - Kishangarh, Dist.- Ajmer (Rajasthan)-305801  
Tel.: 01463-250601 Fax. : 01463-250601, Email: info@rkmarble.com, Website: www.rkmarble.com



## Annexure - A

### Route Map to the venue of Annual General Meeting of R K Marble & Granite Private Limited



Distance from Kishangarh Railway Station 5 Kms approx.